



Charitable Organization 501(c)3

Quarter 1 Board of Directors Meeting Minutes

Attendees: Greg H., Nicole M., Angela K., Kelly R.

9/24/2024

- Events Update
 - Back to school drive: Very successful with close to \$700 in donations from coworkers. Angela was kind enough to do the shopping and fill over 45 backpacks for children in need.
- Upcoming Events
 - Harvest Fest Harvest Fest is set for Tuesday 10/22 and will be for Nathan Mercer, a former colleague of ours. We have created an letter and set up a shared spreadsheet for our colleagues to work through in requesting donations.
 - We currently have approximately 35 baskets set up.
 - Volunteer list set up for set up/clean up and ticket sales
 - Supplies ready (Tablecloths, pens)
 - Need to order tickets (thoughts on how many?)
 - Thanksgiving Food Drive: We have had luck in the past few years with local food banks like Long Island Cares
 - Angel Tree: We've had very good luck the past few years with donation lists on Amazon and through kind staff donations.
- Member Updates We have had some activity with newer members at events, but behind the scenes it's still hard to run on an operational basis with just a few key people.
- Banking/Taxes Updates Taxes are able to be filed via the 990 N Postcard through the IRS, which just confirms we've made under \$10, 000 a year, no other documentation is required. We filed on 7/15 and confirmed today that the filing was accepted.
- Follow up Questions/Concerns