

EXECUTIVE COMMITTEE USS CARES, INC.

AGENDA – SEPTEMBER 26, 2013

1 - TAX FILING STATUS

Resolved – Jackie will provide to Pedro bank statements and check register for preparation for filing CHAR500 annual filing for charitable organizations by 9/30 for FY 2013. Pedro will prepare Financial Statement for FY 2013.

Pedro will update financial web site.

2 - UPCOMING EVENTS

Resolved –

1. Next board meeting we will review all events occurred in FY 2013.
2. Review all events for FY 14 planned and happened.

3 - ANY OTHER BUSINESS

Resolved

- 1- Paypal account requested to be opened by events committee – account opened Treasurer asked about account access – it was set up that Secretary, Treasurer and Chairman all have access, Kelly Bergesen also has access so she may set up the events.
- 2- Secretary and Treasurer will receive monthly paypal and bank statements.
- 3- Chairman requested schedule of next 4 meetings to be set up.