

## USS Cares Volunteer Committee Meeting

April 18, 2017

Attendees: Angelo Martino, Nicole Megas, Brittany Hartmann, Joanne Cattell, Steve Cusumano, Helen Cannizzaro, Angela Kuhlmeier, Pasquale Burdo, Joann Cattell, Lori Lifson-Arloff, Inez Colon

### Paint Night

- We will sell raffle baskets in the break room on 4/19/2017 from 12:00-3:00. We currently have 1 basket donated by Helen and there are 2-3 more being donated by the family to be raffled as well. The schedule to sell raffle tickets is below:

	Raffle Ticket Sales
12:00-1:00	Lucy
1:00-2:00	Joann
2:00-3:00	Brittany

- We will additionally sell raffle tickets on the day of the event in the breakroom from 12:00-3:00. The schedule for Raffle ticket sales are below:

	Raffle Ticket Sales
12:00-1:00	Nicole
1:00-2:00	Angela
2:00-3:00	Beth

- Additionally, Angela/Nicole will sell raffle tickets during the event itself.
- Set up for the event will take place in the sandbox on 4/19/17 after work. Setup will include putting down plastic under where the painting will occur, setting up the tables themselves and putting tablecloths on the tables themselves. We anticipate needing 10-12 tables based on our current headcount of 54-60 people. The volunteers who have said they can stay and help with setup are below:

Angela
Brittany
Connie
Helen
Angelo
Steve
Nicole
Lori
Inez
Pasquale

- Cleanup after the event will include putting all tables back, removing all table cloths and floor coverings. The volunteers who can assist with the cleanup after the event are below:

Angela
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Brittany
Connie
Helen
Steve
Nicole
Lori
Inez
Pasquale